

**Minutes of the
WORKFORCE DEVELOPMENT COUNCIL
Thursday, December 16, 2010
State Capitol, Room 329
Honolulu HI 96813**

Members Present

Linda Bellino (DOE Designee), Geneva Candean (representative from DHS), Jonathan Chun, Allen Chung, Signe Godfrey, Carl Hinson, Joanne Inamasu, Steven Lee, Steven Lupkes, Nani Medeiros, Kathleen Nielsen (representing Michael Gleason, HIWIB Chair), Peter Quigley, Marcia Taira, Dwight Takamine, Jill Tokuda, Jim Tollefson, James Wataru, and Gregg Yamanaka.

Other Attendees

Francisco Corpuz (DLIR-Research and Statistics), Audrey Hidano (DLIR), Jeffrey Matsu (DLIR-LMI Improvement Grant), Marilyn Matsumoto (OWIB), Jan Miyamoto (KWIB), Elaine Young (DLIR-WDD). WDC Staff: James Hardway, Amita Aung-Thwin, Stanford Fichtman, Dhiren Nayak, Anna Powell, and Maile Horita.

Call to Order

Chair Gregg Yamanaka called the meeting to order at 9:50 a.m.

Public Input on Agenda

There was no public input on the agenda.

Approval of the August 16, 2010 Minutes

Carl Hinson made the motion and Jonathan Chun seconded to accept the August 16, 2010 minutes as presented. Motion passed unanimously.

Q&A on LWIB, WDD, and WDC Staff Reports

There were no comments on the submitted reports.

Introduction of New Members

New DLIR Director Dwight Takamine and Deputy Director Audrey Hidano welcomed the group and expressed their support of WDC goals. New members and designees in attendance also included: Senator Jill Tokuda (replacing Senator Sakamoto), Joyce Bellino (DOE Designate), and Geneva Candean (representing DHS).

Executive Director's Report

James Hardway presented information on the following items:

- The State Comprehensive Workforce Development Plan, Year 3 is nearing completion and will be published on the WDC website.
- Contracts continue to be approved for the State Energy Sector Partnership and some training has begun.
- Healthcare Workforce Planning Grant activities have begun, and Skill Panel activities will be part of the outcomes of the grant.
- A vendor has been selected for the College and Career Access Grant.
- There are two private sector membership slots open on the WDC.

Presentation of Healthcare Skill Panel Report

Carl Hinson gave highlights of the Healthcare Skill Panel Report, which is in the process of being completed:

- It was recommended that regular emails to Panel participants be sent to keep stakeholders involved in the process.
- During 2011-2012, an effort should be made to link jobs and training with One-Stop Centers in each county. About 40% of hospital jobs do not need 2-4 year degrees.
- The Nursing Skill Panel is forming a Nursing Partnership between educators and employers to fast-track registered nursing students into high-demand advanced practice areas such as Peri-Operative, Emergency Room and Adult Intensive Care Unit.

Labor Market Information Green Survey and Report

Jeffrey Matsu gave a brief overview of the LMI Improvement Grant and distributed the report, "Hawaii's Green Workforce: A Baseline Assessment," published in December 2010. He noted that the 2.4% green workforce as a percent of total workforce is in line with the experiences of other LMI Improvement Grant recipient states.

WIA Title I-B PY2009 Annual Performance Report

James Hardway gave an overview of the WIA Performance Report, including the measures that the State of Hawaii did and did not meet for the year ending June 30, 2010. Several Older Youth measures have not been met for three consecutive years, and the US Department of Labor requires that the WDC investigate and develop a report on issues and potential solutions for Older Youth. WDC staff will prepare a report for the next WDC meeting.

Action Items

1. 2011 WDC Annual Report to the Governor:

Action: A motion was made by Jonathan Chun and seconded by Carl Hinson to have the 2011 WDC Annual Report to the Governor approved by the Executive Committee and then forwarded to the Governor and the Legislature. Motion passed unanimously.

2. Meetings for 2011:

Action: A motion was made by Signe Godfrey and seconded by Marcia Taira to set the meetings for 2011 on February 10, May 12, August 11 and November 10. Motion passed unanimously.

3. SESP Steering Committee:

Action: A motion was made by Jonathan Chun and seconded by Signe Godfrey to designate the SESP Steering Committee as a Permitted Interaction Group within the WDC. Motion passed unanimously.

4. Healthcare Industry Skill Panel Report:

Action: A motion was made by Steven Lee and seconded by Carl Hinson to have the Skill Panel Planning Committee approve the Skill Panel Report. Motion passed unanimously.

5. Healthcare Workforce Planning Partnership:

Action: A motion was made by Signe Godfrey and seconded by James Wataru to form the Healthcare Workforce Planning Partnership, nominate Carl Hinson and Nani Medeiros as co-chairs, and designate the Partnership as a Permitted Interaction Group under the WDC. Motion passed unanimously.

Announcements

There were no announcements.

Adjournment

The meeting was adjourned at 11:55 am.